

**St. Paul's Episcopal Church
Wilmington, NC
Vestry Meeting Minutes
April 8, 2024**

Present: The Rev. Caleb Lee (Rector), Bill Anlyan (Rector's Warden), Barbara Ellington Banks, Steve Bucci, Tori Cannon (Vestry Clerk), Ashley Eason, Carol Field, Steve Haughey, Anne O'Dell (People's Warden), Lisa Sanders-Park, Scott Sheble, Phillip Weiss

Absent: Denise Sheehan, David Tousignant, Judy Wilson (Treasurer)

Fr. Lee called the meeting to order at 6:03pm and opened the meeting with a prayer recited during the Easter Vigil service.

Approval of the March Meeting Minutes

Bill Anlyan made a motion to accept the March minutes, seconded by Scott Sheble and the minutes were unanimously approved.

A motion was made by David Tousignant to approve the Executive Session minutes, seconded by Ashley Eason and unanimously approved.

Rector's Report

Worship- Holy Week/Easter.

Attendance - Everything was up

Very rich and meaningful Holy Week and Easter

2nd Sunday of Easter - Baptism and 201 in attendance

Bill Weisser is retiring at the end of the month. Brendan will do it on his own for the foreseeable future. This will allow us to cushion the budget a little.

Capital Campaign - Thank you for your commitment to the campaign. With the 19 leadership commitments we are currently at approximately \$1,091,800 million in pledges. That is including the \$500,000 gift.

Leadership Roundtable has been hard at work preparing for the public phase of the campaign. We are organizing for the Special Meeting and for small group meetings during the campaign.

Updated the case study with renderings. That is before you.

I am in the process of getting commitments from our Feasibility Study partners ahead of the Special Meeting.

Continuing Education. Mockingbird Conference for three days in NYC. April 24-27.

The Rector then called for the Vestry to move into Executive Session.

People's Warden Report—Anne O'Dell

Building and Grounds

On the building front, these projects are in process and or under consideration:

- Restore light to the steeple, remove old Agnus Dei conduit, and repair Agnus Dei Light. We currently have an estimate from CGC Historic Restorations (Francisco Castillo) for \$2600 for the steeple work. David Tousignant is in the process of determining the additional cost associated with the work that needs to be done on the Agnus Dei window.
- Doors: The 16th Street parish hall doors (north & south entrances) have been repaired. The door jamb for the exterior chapel doors is scheduled for repair over the next couple of weeks. In addition, we are looking to replace the front doors on Market Street.
- Lighting. Efforts to repair the chancel lights before Easter came up short, literally, when the ladder that the contractors brought was not tall enough. The contractor is trying to source a lift to complete the project.
- Wrought Iron Fencing. The project to sand, prime and repaint the wrought iron fencing around the church grounds was put on hold over the winter because conditions were not appropriate to move forward. Efforts are underway to restart this project, but given that it is time and labor intensive, the appropriate way forward has yet TBD.

Southeastern HVAC was on the premises this past Thursday April 4, to complete scheduled maintenance. Today I received a quote for \$3,115.88 for needed repairs, including the replacement of a failed compressor to system #3. We will move forward with scheduling repairs in the upcoming weeks.

On the garden front, efforts are underway to organize what we are calling “Weed & Feed” for Saturday, April 27. Parishioners will be invited to come and help with spring yard maintenance and as a reward, they will be fed lunch. Stay tuned for details.

Please see Steve Haughey's reports for information related to the OC.

Grant Team

Cecelia Peers is moving forward with the grant from the Cape Fear Garden Club. Part of the grant application requires that we demonstrate the ability to properly care for and maintain the plant material that we receive. Cecelia has created a survey/request for help that has appeared recently in the Enews. If you or anyone you know has a green thumb or an interest in helping on a limited basis, please direct them to the survey.

Stewardship Team-report given in lieu of Denise Sheehan's absence

As of today, 144 households (22 are new) have pledged to the 2024 Stewardship Campaign for a total of \$600,322.

Treasurer's Report—Scott Sheble

As of 3/31/2024:

Total income is \$215,371.98 which is 23.7% of the approved 1/15/24 budget.

Total expenses are \$211,395.23 which is 23.3% of the approved 1/15/24 budget.

This leaves a net income of \$3,976.75.

The Endowment Fund total reflects \$998,865.10 and the balance of the Reserve Savings Account is \$704,719.70.

The Capital Campaign balance is \$1,091,800.

Bill Anlyan made a motion to accept the 4/8/24 Operating Fund Treasurer's Report, seconded by Ashley Eason

Scott indicated that a revised budget will be submitted before June.

Ormond Center—Steve Haughey

IVEY Home Inspection mold testing report at the OC was received on Thursday March 14. Air sample results indicated normal or below normal mold spore levels inside the house. There are no air quality issues at the OC related to mold. There was an issue in the attic that will need to be addressed. Inspection report is included with this report.

CANADY Exterminators tech was not able to install crawl space doors at the OC on Thursday March 7. Plan B will be to ask the GNP to build the doors (Thank you to Gary Dillon).

Spoke with Atlantic Shores Environmental on March 12 regarding scheduling of future tests (Lead and Asbestos).

Dave Young, Arborist, provided a revised quote for tree trimming on Wednesday March 13. New quote includes the 2 Crepe Myrtles at the entrance to the North Garden.

Stewardship Report

Updates were included in the People's Warden report.

Membership/Human Resources—Lisa Sanders-Park

Visitors -- According to the report so diligently maintained by Karen Day, 20 visitors have signed the guest book or online contact sheet at St. Paul's in 2024. We have reached out to those for whom we have contact information, including sending welcome packets to several. Recently, Karen wrote: "Delighted to report that Shelley and Michael Jonik, who first worshiped with us on March 3, 2024 are transferring in from their former church in Cloverdale, CA."

2024 Spring Newcomer's Social -- The social is scheduled for Wednesday April 17 at 5:30-7pm in the Garden. The committee is in full swing planning and preparing for a lovely time. All clergy and vestry members have been sent an invitation and are encouraged to come and welcome newcomers. If you have not yet RSVP'd, please do so.

Sixteen newcomers have signed up to date and we are looking for volunteers to help.

Quarterly Fellowship Dinners 2024 -- April 28 + July 28 + October 13 -- More than 60 people expressed an interest in participating in one or more of these events in 2024. For the April event, we already have 30 committed participants, including 4 hosts.

Monthly Dinner Groups (April 2024 - March 2025) -- More than 30 people are participating in four groups of eight. Hosts have committed to the initial gatherings and the groups will manage themselves from there.

Committee Leadership -- Father Lee and Lisa and working together to find an excellent chair to lead the committee. More news to come.

Special thanks to Karen Day and Ruth Gates for organizing the monthly and quarterly dinner groups.

Continuing thanks to Karen Day, Don Bobo, and others for maintaining the important, weekly work of welcoming newcomers to St. Paul's.

Building & Grounds—David Tousignant

Updates were included in the People's Warden report.

Capital Campaign—Fr. Lee

Updates were included in the Rector's Report.

New Business

None at this time

Old Business

Fr. Lee reminded us to complete the Safeguarding modules!

A move to adjourn the meeting at 6:56pm was initiated by Bill Anlyan, seconded by Lisa Sanders-Park and unanimously approved.

In closing, Phillip Weiss reflected on Jesus' need to ascend to the Father and expressed his gratitude for the liturgical worship experience. In conclusion, the Vestry said the Lord's Prayer together.

Respectfully submitted,
Tori Cannon
Vestry Clerk

